How to migrate a journal to ARPHA Platform?
Step 1. First contact

- Check different operational plans and groups of services on our website: https://arphahub.com/about/pricing_plans

- Get in touch with us using one of the forms on the website or via email info@arphahub.com
Step 1. First contact

- Include in your inquiry detailed information about your journal:
  - Journal title
  - Research topics
  - Link to the current website
  - Current publisher
  - Yearly publication volume
  - Why do you want to migrate your journal?

- We will respond within one working day
Three transparent pricing plans

<table>
<thead>
<tr>
<th>HIGH-LEVEL GROUPS OF TOOLS &amp; SERVICES (for a detailed description of the platform and services, please see the table below)</th>
<th>BASIC</th>
<th>ADVANCED</th>
<th>PREMIUM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Website design &amp; setup of end-to-end journal publishing platform</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>Submission and pre-review management system</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>Peer review and editorial management system</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>Production management system</td>
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<td>✓</td>
<td>✓</td>
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<tr>
<td>Copy editing &amp; light-weight language editing</td>
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<td>✓</td>
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<tr>
<td>Typesetting &amp; proofreading services</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>Conversion and publication of full-text article in HTML &amp; XML</td>
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<td>✓</td>
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<tr>
<td>PDF publishing services</td>
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<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Hosting, indexing &amp; archiving</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>Distribution &amp; dissemination</td>
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<td>✓</td>
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<tr>
<td>Usage and management statistics</td>
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<tr>
<td>Journal promotion package</td>
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<td>✓</td>
<td>✓</td>
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<tr>
<td>Journal development support</td>
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<td>✓</td>
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<tr>
<td>Integration with ARPHA Preprints platform</td>
<td>✓</td>
<td>✓</td>
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</table>

**Basic**

**Advanced**

**Premium**

https://arphahub.com/about/pricing_plans

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**ONE-TIME SETUP FEE**: Website & platform standard technical setup¹ (individual website design, logos, article layout, cover, social media profiles, etc.)

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<thead>
<tr>
<th></th>
<th>BASIC</th>
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<tbody>
<tr>
<td><strong>€ 1,500</strong></td>
<td><strong>€ 1,500</strong></td>
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**ANNUAL FEE**: License, hosting, technical maintenance & support

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**Manuscript Submission Charge**

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**Article Processing Charge ²**

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<th>BASIC</th>
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<tbody>
<tr>
<td>Ask for a quote</td>
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</table>

**EXEMPLAR TOTAL ANNUAL COST PER JOURNAL**

1. Discounts available for 3+ journals.
2. APC can be covered either by the journal, third parties, authors, or through mixed models.

Note 1: All prices are exclusive of VAT.
Note 2: Journals published in ARPHA should be compliant with DOAJ criteria for publishing quality and ethics.
Note 3: Combinations between plans or features included in them are negotiable.
Step 2. First meeting

- We'll discuss in detail your needs, wants and expectations
- You'll sit through a demo of the ARPHA system
- We'll identify the most suitable pricing plan and business model for you, and draw a preliminary offer
Different business models

**Step 1: Choose who will pay for the journal expenses**

- **Annual fee** – paid by the organisation
- **APCs** – paid by the organisation
- **Annual fee** – paid by the organisation
- **APCs** – share between the author and the organisation
- **Annual fee** included in APC
- **APCs** – paid by the authors

**Step 2: Choose payment plan**

- **Flat-rate option (fixed amount of paid pages / articles per year):**
  Suitable for the organisations with a fixed budget and journals with a fixed publication volume
- **Pay per published article:**
  Suitable for new journals or journals aiming to increase their publication volume
Step 3. Decision

- You'll confirm your interest in ARPHA Platform
- You'll receive our final offer
- We'll prepare a contract draft for you
- Once the contract is approved, we’ll sign it and will proceed to the journal setup stage
Step 4. Start of the journal migration (~ 2 months!)

- You'll fill in a detailed questionnaire to provide further information about the journal and its website design
- We'll prepare and discuss with you a design concept (~ 2 weeks)
- We'll set up your journal website on ARPHA (~ 1-1.5 months)
- We'll upload your journal's back issues, if this service is included in the contract (~ 4 weeks)
Step 5. Training and technical support

- We'll train your staff how to fully utilise ARPHA's Editorial Management system (3-4 hours)
- We'll be providing continuous technical support by replying to your questions within 24 business hours
Step 6. Indexing and archiving

- We'll verify the indexing and archiving databases provided by your previous publisher.

- We'll set up an automated export for your journal's content to all relevant databases.

- We'll be actively assisting you in the application process for additional databases, including Web of Science, Scopus, DOAJ, CLOCKSS, and others.

- We’ll be regularly following up your journal’s indexing and archiving.
Step 7. Official launch on ARPHA

- We’ll prepare press materials and announce the migration of your journal to scholarly newswires and our social networks.
- You’ll receive our guidelines & advice on successful PR and marketing activities for journals.
A better home for your journal!

arphahub.com

@ARPHAplatform